



Clerk to the Council:

Email: clerk.finhampc@outlook.com **Website:** www.finhamparishcouncil.org.uk

Phone 07877 559825

14th March 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 21st March 2024**. The meeting will be held at Finham Primary School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

*Jane Chatterton CiLCA PSLCC
Clerk & RFO to the Parish Council*

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**
Recommendation: To receive the minutes of the Parish Council Meetings held on 15th February 2024
- 5. Matters Arising not listed on the agenda**
- 6. Planning**
To Consider Planning Applications received since the last meeting
- 7. Correspondence**
Recommendation: receive an update
- 8. Finance**
8.1 to approve payments

2023-24

DATE	REF	PAYEE	DETAIL	AMOUNT
05.02.24	E74	London Heart	Defibrillator	£750.00
05.02.24	E75	Top Source	Invoice TGS2324/008782	£19.41*
05.02.24	E76	J Chatterton	Clerk Salary Febr	DPA
05.02.24	E77	HMRC	Tax &NI Clerk	DPA
05.02.24	E78	J Chatterton	Clerk Expenses Feb	£59.00

16.02.24	E79	NEST	Clerk Pension	DPA
07.03.24	E80	Zurich	PC Insurance	£351.87
07.03.24	E81	Top Source	Invoice TGS2324/010331	£20.72*
13.03.24	E82	J Chatterton	Clerk Salary March	DPA
13.03.24	E83	HMRC	Tax & NI Clerk	DPA
13.03.24	E84	J Chatterton	Netnerd renewal	£8.39*
13.03.24	E85	J Chatterton	Clerk Expenses March	£59.00

*inc VAT

Income 2023-25

06.02.24	R	HMRC	VAT Reclaim 2022-23	£845.61
----------	---	------	---------------------	---------

9. Governance

Recommendation: to approve PC Policies

- Internal Financial Control March 2024 (no updates)
- Asset Register 2023/24 (no updates)
- Risk Assessment March 2024 (no updates)
- Health & Safety Policy 2024 (no updates)

10. Petition – grass verges

Recommendation: receive an update

11. Defibrillator

Recommendation: receive an update

12. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

12.1 Street Planters

Recommendation: discussion

12.2 Mobile speed activated signs

Recommendation: discussion

13. Traffic issues in the Parish

Recommendation: Receive an update from Councillor Baker

14. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Coventry City Councillors

Recommendation: To receive updates on Finham Parish issues

17. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

18. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 18th April 2024** at Finham Primary School